TE-4028-A Rev. 06/05

AUTHORITY: Michigan Constitution,

Art.8, Sec.3

MICHIGAN DEPARTMENT OF EDUCATION OFFICE OF PROFESSIONAL PREPARATION SERVICES P.O. BOX 30008 **LANSING, MICHIGAN 48909**

Direct questions regarding this form to (517) 373-3310.

APPLICATION FOR DUPLICATE MICHIGAN CERTIFICATE

Complete this application form if you wish to obtain a duplicate of your Michigan teaching certificate, vocational authorization, school psychologist certificate, or school guidance counselor license. (NOTE: This transaction does not cover any additions to or upgrade of your certificate/vocational authorization, except name and address changes.)

GENERAL INSTRUCTIONS:

- Complete all sections of the application form. *PLEASE PRINT OR TYPE*.
- If your name has changed since your certificate was issued, enclose a copy of your marriage license, divorce decree, or name
- Mail the completed application form to the address indicated above, or fax the application form to Andy Beal at (517) 373-0542.
- After your application is processed, you will be billed \$10.00 for each type of duplicate certificate/authorization requested. DO NOT MAKE PAYMENT UNTIL YOU RECEIVE THE FEE REMITTANCE STATEMENT.
- Once your payment is received, you will be sent TWO COPIES of each duplicate certificate requested.

SCHOOL COUNSELOR	TYPE OF DUP	LICATE CERTIF	ICATE RE(QUESTED							
SOCIAL SECURITY NUMBER DATE OF BIRTH DAY YEAR GENDER MALE FEMALE MALE FEMALE	☐ TEACHER	TEACHER □ SCHOOL COUNSELOR			☐ SCHOOL PSYCHOLOGIST			□ VOCATIONAL AUTHORIZATION			
NAME Last First Middle Maiden CERTIFICATE INFORMATION NAME THAT Last First Middle Maiden NAME THAT Last First Middle Maiden APPEARS ON LEGETIFICATE COLLEGE CERTIFICATE ATTENDED: CONVICTION/REVOCATION INFORMATION (If you answer "yes" to any of the following questions, please provide a detailed description of the circumstances surrounding the conviction or action and attach copies of court documents, if applicable.) Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one) Have you had a teaching/school counselor/school psychologist certificate? (check one) Have you ever been convicted of corpleaded no contest to) a misdemeanor or felony? (check one) Have you had a teaching/school counselor/school psychologist certificate? (check one) Have you ever been convicted of corpleaded no contest to) a misdemeanor or felony? (check one) Have you ever been convicted of corpleaded no contest to) a misdemeanor or felony? (check one) Have you ever been convicted of corpleaded no contest to) a misdemeanor or felony? (check one) Have you ever been convicted of corpleaded no contest to) a misdemeanor or felony? (check one) Have you ever been convicted of corpleaded no contest to) a misdemeanor or felony? (check one) Have you ever been convicted of corpleaded no contest to) a misdemeanor or felony? (check one) Have you ever been convicted of corpleaded no contest to) a misdemeanor or felony? (check one) Degree DATE -DO NOT WRITE BELOW THIS LINE- Endorsement Areas:	APPLICANT IN	NFORMATION									
NAME Last First Middle Maiden ADDRESS Street City State Zip Code CERTIFICATE INFORMATION NAME THAT Last First Middle CERTIFICATE APPEARS ON CERTIFICATE: COLLEGE CERTIFICATE CONVICTION/REVOCATION INFORMATION (If you answer "yes" to any of the following questions, please provide a detailed description of the circumstances surrounding the conviction or action and attach copies of court documents, if applicable.) Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one)	SOCIAL SECURITY NUMBER						YEAR	GENDER			
ADDRESS Street City State Zip Code CERTIFICATE INFORMATION NAME THAT Last First Middle Maider APPEARS ON CERTIFICATE: COLLEGE COLLEGE COLLEGE COLLEGE CONVICTION/REVOCATION INFORMATION (If you answer "yes" to any of the following questions, please provide a detailed description of the circumstances surrounding the conviction or action and attach copies of court documents, if applicable.) Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one) Pes No Have you had a teaching/school counselor/school psychologist certificate suspended or revoked? (check one) Pes No Is there currently action pending against your teaching/school counselor/school psychologist certificate? (check one) Pes No Have you ever surrendered a teaching/school counselor/school psychologist certificate? (check one) Pes No Have you ever surrendered a teaching/school counselor/school psychologist certificate? (check one) Pes No Have you ever surrendered a teaching/school counselor/school psychologist certificate? (check one) Pes No Have you ever surrendered a teaching/school counselor/school psychologist certificate? (check one) Pes No Have you ever surrendered a teaching/school counselor/school psychologist certificate? (check one) Pes No Have you ever surrendered a teaching/school counselor/school psychologist certificate? (check one) Pes No APPLICANT'S SIGNATURE Pont Write BELOW THIS LINE Institution Pogree Date Issued Certificate Type Endorsement Areas:				BIKIII				□ MALE	□ FEI	MALE	
CERTIFICATE INFORMATION NAME THAT Last First Middle Maiden APPEARS ON CERTIFICATE: COLLEGE CERTIFICATE CONVICTION/REVOCATION INFORMATION (If you answer "yes" to any of the following questions, please provide a detailed description of the circumstances surrounding the conviction or action and attach copies of court documents, if applicable.) Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one)	NAME Last		First	Middle Maid			TELEPHONE NUMBER				
CERTIFICATE INFORMATION NAME THAT Last First Middle Maiden APPEARS ON CERTIFICATE: COLLEGE CERTIFICATE CONVICTION/REVOCATION INFORMATION (If you answer "yes" to any of the following questions, please provide a detailed description of the circumstances surrounding the conviction or action and attach copies of court documents, if applicable.) Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one)								()			
NAME THAT	ADDRESS	Street			City		State	,	Zip Cod	le	
NAME THAT											
NAME THAT											
APPEARS ON CERTIFICATE: COLLEGE ATTENDED: CONVICTION/REVOCATION INFORMATION (If you answer "yes" to any of the following questions, please provide a detailed description of the circumstances surrounding the conviction or action and attach copies of court documents, if applicable.) Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one)				First		Middle		Maidan			
CONVICTION/REVOCATION INFORMATION (If you answer "yes" to any of the following questions, please provide a detailed description of the circumstances surrounding the conviction or action and attach copies of court documents, if applicable.) Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one)		Last		Flist		Milaule		Maiden			
CONVICTION/REVOCATION INFORMATION (If you answer "yes" to any of the following questions, please provide a detailed description of the circumstances surrounding the conviction or action and attach copies of court documents, if applicable.) Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one)	CERTIFICATE:										
CONVICTION/REVOCATION INFORMATION (If you answer "yes" to any of the following questions, please provide a detailed description of the circumstances surrounding the conviction or action and attach copies of court documents, if applicable.) Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one)	COLLECE							T.C.A.TEE			
CONVICTION/REVOCATION INFORMATION (If you answer "yes" to any of the following questions, please provide a detailed description of the circumstances surrounding the conviction or action and attach copies of court documents, if applicable.) Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one)											
Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one) Yes No											
Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one) Yes No	CONVICTION/REVOCATION INFORMATION (If you answer "yes" to any of the following questions, please provide a										
Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one) Have you had a teaching/school counselor/school psychologist certificate suspended or revoked? (check one) Is there currently action pending against your teaching/school counselor/school psychologist certificate? (check one) Have you ever surrendered a teaching/school counselor/school psychologist certificate? (check one) APPLICANT'S SIGNATURE DATE -DO NOT WRITE BELOW THIS LINE- Institution Degree Date Issued Certificate Type Endorsement Areas:											
Is there currently action pending against your teaching/school counselor/school psychologist certificate? (check one) Have you ever surrendered a teaching/school counselor/school psychologist certificate? (check one) Pes											
Have you ever surrendered a teaching/school counselor/school psychologist certificate? (check one) APPLICANT'S SIGNATURE									□Yes	□No	
APPLICANT'S SIGNATURE DATE -DO NOT WRITE BELOW THIS LINE- Institution Degree Date Issued Certificate Type Endorsement Areas:											
-DO NOT WRITE BELOW THIS LINE- Institution Degree Date Issued Certificate Type Endorsement Areas:	Have you ever su	rrendered a teaching/	school counse	lor/school psych	nologist cert	ificate? (ch	eck one)		□Yes	□No	
-DO NOT WRITE BELOW THIS LINE- Institution Degree Date Issued Certificate Type Endorsement Areas:											
-DO NOT WRITE BELOW THIS LINE- Institution Degree Date Issued Certificate Type Endorsement Areas:											
Institution Degree Date Issued Certificate Type Endorsement Areas:	APPLICANT'S SIGNATURE							DATE			
Institution Degree Date Issued Certificate Type Endorsement Areas:			-DO NO	T WRITE BEI	LOW THIS	LINE-					
Certificate Type Endorsement Areas:			201,0		2011 11110						
	Institution	Degree				_ Date Issued					
Fee Paid \$ Approved By Date Approved	Certificate Type_			Endorsem	ent Areas: _						
	Fee Paid \$ Approved By						Date	e Approved			